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2002 SEP -5 O 347

Antoinette Kitchen  
Federal Election Commission  
999 E Street, NW  
Washington, DC 20463

September 4, 2002

Reference: Amended February Monthly Report (1/1/2002-1/31/2002), and Amended April Monthly Report (3/1/02-3/31/02), both received 6/1/02

Dear Ms. Kitchen,

In response to your letter of August 21, we are following best efforts in accordance with regulations promulgated by the Commission. We are using a standard disclaimer on all political action committee solicitations which state:

Contributions or gifts to HRC-PAC are not tax deductible as charitable contributions or as business expenses under IRC § 162(e). Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual whose contributions exceed \$200 in a calendar year.

Also please find enclosed an example of both a recent original solicitation and the standard "follow-up" letters sent to HRC PAC contributors who fail to provide the requested information. These letters are sent out on a monthly basis by a sub-contractor. We have recently been reassured by our subcontractor that no more than a month passes between receipt of the contribution and delivery of the follow-up letter. Additionally, these letters are sent out repeatedly, every month, until an adequate response is received.

Contributor information we receive in response to our solicitations and follow-up letters is put into our database. We are currently reviewing our procedures to ensure that this information is consistently reported with the next regularly scheduled report as specified under section 104.7 of the regulations. We will continue to file amended Schedules A with our monthly reports when we receive contributor information related to reports that cover this two-year election cycle.

I believe this addresses the issues in question. If you have any further questions, please feel free to contact our Deputy PAC Director, Mike Mings at (202) 216-1545 or [mike.mings@hrc.org](mailto:mike.mings@hrc.org).

Sincerely,  
Elizabeth Birch  
Executive Director, Human Rights Campaign  
Treasurer, Human Rights Campaign PAC

August 26, 2002

Ms. Elly Spicer  
314 10th Street  
Brooklyn, NY 11215-3913

Dear Ms. Spicer:

Thank you for your recent contribution to our Political Action Committee (PAC). Federal Election Law requires us to request and report the name, address, employer and occupation of all contributors to the PAC. Please complete the information below and return this letter to us as soon as possible in the enclosed return envelope.

If you have previously submitted this information there is no need to resend it at this time. Again, thank you for your support.

Sincerely,

Mike Mings  
PAC Manager

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HRC Member ID number: 114849  
Name: Ms. Elly Spicer

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

## ANN CROWLEY'S CONTRIBUTION TO MEET HRC'S 2002 PAC CHALLENGE

YES Elizabeth — HRC must work on all fronts to make sure the 2002 elections move the struggle for lesbian and gay equality forward, now! Backward. Here's my personal contribution to strengthen HRC-PAC's ability to deliver financial and political support to fair-minded candidates between now and the November election:

( ) \$35    ( ) \$45    ( ) \$55    ( ) Other \$ \_\_\_\_\_

My check is enclosed, make payable to HRC-PAC

Please charge my

Visa/MasterCard    Amex    Discover

Ann Crowley  
2425 Menokin Drive #204  
Alexandria, VA 22302-1718  
[bullock.bullock@juno.com](mailto:bullock.bullock@juno.com)

Account # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

AnnPSEEK : 23456

*Ann - this will be your best opportunity to support HRC-PAC's work in the crucial early months of the 2002 campaign. So  
please do what you can. Please let me know if you have any questions. - EB*

Contributions or gifts to HRC-PAC are not tax deductible as charitable contributions or as business expenses under HRC § 162(e). Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual whose contributions aggregate to excess of \$100 in a calendar year.

Name \_\_\_\_\_

Occupation Address \_\_\_\_\_

Employer \_\_\_\_\_

### HUMAN RIGHTS CAMPAIGN

919 18th Street NW Suite 800 Washington, DC 20006 [www.hrc.org](http://www.hrc.org)

Paid for by the Human Rights Campaign and not authorized by any candidate.

**We're proud of the way we manage our funds.** A copy of the latest Financial Report and Registration filed by the Human Rights Campaign may be obtained by contacting us at: Human Rights Campaign, 919 18th St., NW, Suite 800, Washington, DC 20006-5509, 202/638-4100 or by contacting any of the state agencies. **California:** A copy of the Official Financial Statement may be obtained from the Attorney General's Registry of Charitable Trusts, Department of Justice, P.O. Box 903447, Sacramento, CA 94203-4400 or by calling (916) 445-2021. **FLORIDA:** A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE, 1-800-433-7352 WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. **MARYLAND:** For the cost of copies and postage, Office of the Secretary of State, State House, Annapolis, MD 21401; **MISSISSIPPI:** The official registration and financial information of Human Rights Campaign may be obtained from the Mississippi Secretary of State's office by calling 1-800-236-6167. Registration by the Secretary of State does not imply endorsement; **NEW JERSEY:** INSOLVENCY FILED WITH THE ATTORNEY GENERAL CONCERNING THIS CHARITABLE SOLICITATION MAY BE OBTAINED FROM THE ATTORNEY GENERAL OF THE STATE OF NEW JERSEY BY CALLING 973-504-6215. REGISTRATION WITH THE ATTORNEY GENERAL DOES NOT IMPLY ENDORSEMENT; **NEW YORK:** Office of the Attorney General, Department of Law, Charities Bureau, 120 Broadway, New York, NY 10271; **NORTH CAROLINA:** Financial information about this organization and a copy of its license are available from the State Solicitor's Licensing Bureau at (314) 733-4510. The license is not an endorsement by the state; **PENNSYLVANIA:** The official registration and financial information of Human Rights Campaign may be obtained from the Pennsylvania Department of State by calling toll-free, 1-800-Pennsylvania, 1-800-732-0999. Registration does not imply endorsement; **VIRGINIA:** State Division of Consumer Affairs, Department of Agriculture and Consumer Services, P.O. Box 1169, Richmond, VA 23218; **WASHINGTON:** Charities Division, Office of the Secretary of State, State of Washington, Olympia, WA 98504-0422, 1-800-332-4483; **WEST VIRGINIA:** Residents may obtain a summary from the Secretary of State, State Capitol, Charleston, WV 25305. Registration with any of these states does not imply endorsement.

## Federal Election Commission

**ENVELOPE REPLACEMENT PAGE  
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

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